

MERCURE

HOTEL

DUBAI BARSHA HEIGHTS

JOB DESCRIPTION

F/TC/26 Rev00

Job Title:	Chef De Partie	Level:	3
Reporting to:	Executive Chef	Date:	20/3/2025
Responsible for:	Overseeing and directing all aspects of the Hot section of the kitchen		

OBJECTIVE:

Every Mercure team member is a "Heartist". A Heartist represents Mercure's brand and its values, at all times. The Mercure Heartist will establish relationships and foremost, the Mercure Heartist will deliver an exceptional guest experience and promote the French Elegance.

MAIN DUTIES :

- Participates in, and supervises in the preparation of all soups, vegetables, potatoes, eggs dishes, pastes, rice Dishes and Garnishes in accordance with established Recipe cards and methods.
- Checks daily menu and function sheets to ensure appropriate production levels.
- Initiates requisitions to stores based on daily menu, Function Sheets and forecast.
- Ensure that all Kitchen / Room Service & Restaurants Outlets are sufficiently supplied with their requirements.
- Ensure that all dishes are correctly garnished before being sent to the Restaurants or any other outlets for the service.
- Ensures food is correctly prepared by sampling on regular basis.
- Ensures during meal periods that buffet table is kept replenished and attractive for the duration of service.
- Ensures portion control policy/standard plating instruction is adhered to.
- Conducts on the job learning events as appropriate.
- Ensures section is kept in clean and orderly fashion.
- Ensures that all equipment / utensils in the section are correctly handled and maintained.
- Participates in menu planning as appropriate.
- Establishes and maintain effective employee relations.
- Coaches' employees in his section the "Clear as you Go" method of working.
- Ensures Hygiene and sanitation Standard are attained in the section.
- Complies with Health and Safety Policy.
- Regular check in Fridges and walking coolers the following:
 - Expiry Dates
 - Cleanliness
 - Hygiene and sanitation
 - Temperatures of the cold rooms
 - Production Mise end place
- Identify and prepare all task break down in the Enter meter section.
- Monitor the food production according to the palace standard.
- Prepare market list for the section and forwarded to Exec. Chef or His delegate.
- Keeps an up-to-date standard recipe file for all food items to include:
 - Recipe list (Cooking with style)
 - Food Cost
 - Importation items list and their costs.
 - Items preparation timing.

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Training and Talent & Culture

- Ensure wherever possible that employees are provided with a work place free of discrimination, harassment and victimisation.
- Treat complaints of harassment and discrimination promptly and confidentially.
- Treat customers and colleagues from all cultural groups with respect and sensitivity.
- Identify and deal with issues which may cause cross cultural conflict or misunderstanding.

Miscellaneous

- All Heartists are required to comply with every reasonable request from their hierarchical supervisor(s) within an amount of time that it takes to comply under normal circumstances.
- All Heartists" may be assigned to other duties in the hotel as and when required by business levels.

GENERAL DUTIES:

Health and Safety

- Ensure that all potential and real Hazards are reported immediately and rectified
- Be fully conversant with all departmental Fire, Emergency and Bomb procedures
- Ensure that all emergency procedures are rehearsed, implemented and enforced to provide for the security and safety of guests and employees
- Ensure the safety of the persons and the property of all within the premises by fairly applying Hotel Regulations by strict adherence to existing laws, statutes etc.
- Ensure all staff within the department work in a manner which is safe and unlikely to give risk of harm or injury to selves or others
- Use safe manual handling techniques and practise safe work habits following Accor Health, Safety and Environment policies, maintain procedures to minimise our impact on the environment and prevent pollution.

Confidentiality

- Ensure confidentiality and secure storage of all intellectual property and data bases, both hard copy and electronic. Adhere to Accor Internet and Email policy
- Ensure Hotel, Customer and Staff information or transactions are kept confidential during or after employment with the company.

To be fully conversant with:

- Hotel fire procedures
- Hotel security procedures
- Hotel Health and Safety policy and procedures
- Hotel Facilities and attractions
- Hotel standards of operation and departmental procedures
- Mercure Appearance guidelines
- Mercure vision and its corresponding strategies
- Methods of accepted payment of the company
- Short- and long-term company marketing promotions

Our team and working environment:

Located along Sheikh Zayed Road in Barsha Heights right next to Dubai Internet City Metro Station. The hotel is nestled in the key business and commercial district of Dubai Media City, Dubai Knowledge Park and Dubai Internet City. Mercure Dubai Hotel offers a unique

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hospitality experience for business & leisure travellers and well as for long stays at an affordable price. Close proximity to Mall of the Emirates, Palm Jumeirah and major tourist attractions.

An elegant hotel with 1015 suites and apartments spread over 41 floors. Each contemporary room features floor to ceiling windows that have exceptional views of the city & skyline. For meetings, trainings and social events the hotel offers an extensive range of multi-functional meeting and event spaces.

Our commitment to Diversity & Inclusion:

We are an inclusive company and our ambition is to attract, recruit and promote diverse talent.

Disclaimer: Mercure Hotel Suites & Apartments shall provide an equal opportunity in all aspects of employment and career progress when it comes to gender, nationality, religion, ethnicity, disability and shall not tolerate any illegal discrimination or harassment of any kind.

Why work for Accor?

We are far more than a worldwide leader. We welcome you as you are and you can find a job and brand that matches your personality. We support you to grow and learn every day, making sure that work brings purpose to your life, so that during your journey with us, you can continue to explore Accor's limitless possibilities

By joining Accor, every chapter of your story is yours to write and together we can imagine tomorrow's hospitality. Discover the life that awaits you at Accor, visit <https://careers.accor.com/>

Do what you love, care for the world, dare to challenge the status quo! **#BELIMITLESS**